

bivio

Why have a club meeting meeting? Because it is a fun project to select investments. It is another whole project to run a club which selects investments. We thought we might help you to take the burden of running the club off your shoulders so you can spend time on learning to invest.

How many saw last months presentation? Either live or the recording.

Here's a sample of an agenda you could use for your club. Note that a reasonable time length for a meeting might be 1.5-2 hours. I'd break down the percentage of time spent in each area like this. A minimal amount of time on club "business" issues perhaps 15 minutes. Most of your time on your investing discussion perhaps 45 min-1 hr. 15-20 min on your educational topic and 5-10 minutes to wrap things up. It's very important not to spend too much of your meeting on club business. The fun is in discussing your investments. If you have some club management issue that needs to be discussed, I suggest you appoint a sub committee to meet and come up with recommendations you can put to the membership for a vote, even outside of the regular meeting time.



# Club Business-Treasurers Report

- Club financial status
- Member financial status

bivia



<section-header>

Your treasurers report should consist of the first three reports you will find on the Accounting>Reports page.

Purpose

Current Value of Club Assets Amount of Cash available Proves Club Accounts agree with financial institution statements Shows value of clubs assets Date of most recent financial account statement Show comparison with statement Proves account has been reconciled Financial transactions in bivio are real What date to prepare the report on? Official Club Valuation Date Value

#### Treasurers Report Member Status Report

Report Date: 01/01/2018 "Joing arises from market elses		12/01/2009			Units Since 12/01/2009	Links.	mether Value	Percent
	Telestell	100.08	121.48	586.76	6.752058	44.334577	463.93	1.8%
	White, Share	26.01	6,662,82	5,221,85	2.674642	\$96,207262	0,225.59	28,4%
	EPHC .	100.04	5,652,74	6,327.17	8.699371	349.698906	5,236.89	12.3%
	Dupey	200.07	3,436.47	3,291.94	13,399072	385.847101	4,255,73	10.0%
	Grumpy	58.02	3,962.12	3,294.80	3.349685	285-456424	4.375.28	10.1%
	Happy	30.04	7,243,74	4,875.71	3.347596	391,701441	3,810.89	20.9%
	SHOLY	25.05	1,004.75	8,046.22	1.677521	731,093997	10,957.44	25.0%
		558.33	33,545.22	33,642.45	34.849128	2.876.869818	42,404.85	100.0%

 Treasurers Report

 Transaction History Report

 Transactio



Shows contributions recorded since last meeting Value of members accounts

Transactions recorded since last meeting Dividends and Interest received Purchases/Sales Should agree with notes in minutes Expenses should have been agreed to in minutes

That should wrap up the club operations business portion of your meeting. It's very important not to spend too much of your meeting discussing club operations. The fun is in discussing investing. If you have some club management issue that needs to be discussed, I suggest you appoint a sub committee to meet and come up with recommendations you can put to the membership for a vote, perhaps even outside of the regular meeting time.



Once you get your club operations business out of the way, you can get to the fun part of your meeting.

How is your portfolio doing? You need to do a portfolio review.

### Portfolio Review-Why?

- Looking at stocks in context
- A continuous monitoring and
- improvement processDashboard Diagnostics
- bivio

### Portfolio Review

- 1. Look at how you're doing
- 2. Look at your projected return
- 3. Determine possible portfolio
- changes
- 4. Discuss other stocks
- 5. Implement changes

bivio

It's important to start your investing discussion with a portfolio review because looking at your stocks in the context of overall portfolio return will help focus and guide your investing activities. When I asked the registration question "What would you like your club to be better at?", many of you gave responses such as Portfolio management and "deciding when to sell". We've been taught to go shopping and pick new stocks but we need to understand how to clean things up when our closets get overstuffed.

Maintaining a club portfolio is a continuous monitoring and improvement process.

I'm going to go through an overview of the Portfolio review process. If you would like more detail and to watch the process I suggest you attend one of the ManifestInvesting Dashboard Diagnostics sessions. Mark Robertson goes through the analysis and review of a club portfolio, just like you should go through your own analysis. During the upcoming months we'll also try and demonstrate the process with additional examples.

- Look at how you're doing
- Look at how your portfolio is projected to perform
- Determine possible changes
- Study other stocks
- Implement Changes





For some reason, (perhaps fear), we don't do this often enough. What you might think about is that having a goal you'd like to achieve will help make it clear what you must try and do to get to it. The first step toward fixing things is finding out where you stand.

Even if you are not doing well now, your overall goal is to learn to do well. Nobody does well when they are first learning something. In fact, many times the best learning comes from making mistakes.

Pat yourselves on the back that you are trying to learn. Investing is not something you will learn unless you really try and do it. So get up your courage and look at your portfolio performance numbers.

The place to go in bivio to see how you're doing is called the Performance Benchmark Report. You get to it from the reports page.

This report is called a performance benchmark report because it compares your rate of return to another investment . You select the investment you want to compare to and the time period over which you want to make the comparison

The comparison that is made is between IRR or Annualized Internal Rate Of Return for the two investments. This gives you a birds eye view of how good you are at making investing decisions A higher number means your investments are growing faster than if you'd put the money into whatever you are comparing with.

What's interesting is to track "relative Return"

this is the difference between the return you achieved by your club investment management efforts and the return you would have received if you had done a lot less work and just purchased shares of your benchmark investment.



1. How are You Doing?

**Quest For Positive Relative Returns** 

1146 0 1135 1135 1135

200 218 219 119

A(1/2008 - 5/1/2008

12208-12208

bivio

What's especially interesting is to watch the trend in your relative return. At bivio, we are encouraging clubs to join our Quest for Positive Relative Returns. If you'd like to participate, we'll make a graph like this for your club and add a link to your club pages to see it. The graph shows your club's relative return for successive 12 month periods starting in 2008 (assuming you have enough data)

In addition, we're hoping to have some fun by rewarding you bivio "friends" when ever you meet certain benchmark goals. If you'd like to participate, just email support@bivio.com

Once you know how your club has done so far, you will want to look at how your club is projected to do in the future. You can do that by looking at a list of your club holdings in a ManifestInvesting dashboard. You can access this using the Manifest button on the Accounting>Investments page.

This is a ManifestInvesting dashboard. ManifestInvesting compiles analysts projections about company fundamentals to come up with a projected return for each of the stocks you own. When combined and weighted by the amounts you own of each,

A Projected Annual Return or PAR is calculated for your entire portfolio. If you compare this with the Projected Annual return of

Your benchmark (VFINX) you get an idea whether your Relative Returns might be positive in the future.









#### Possible Changes

- Replace lower growth potential stocks with high quality higher growth potential alternatives
- Are you over/underweighted in any stocks or sectors?
- Is your portfolio meeting sales growth and quality targets?
- Sources for Ideas-bivio dozen

bivia

Once you've determined where your portfolio stands, you will have a better idea of your problem areas which will give you some direction to decide what stocks to study.

Do you need to increase the growth projections for your portfolio by replacing lower growth potential stocks with higher quality alternatives? What stocks might be dragging your projected return down? Possible sell candidates! What higher potential return stocks might you add to your portfolio? These are your stock study candidates.

Are you over/underweighted in any stocks or sectors? This will also lead you to possible sell candidates or help guide your search efforts for new stocks.

Is your portfolio meeting sales growth and quality targets?- You want to invest in high quality companies and have a portfolio where the cumulative projected sales growth is between 10 and 12 percent.

If you need a starting point to get some ideas of stocks to study, you might look at the ManifestInvesting bivio dozen. This list is published monthly and it is the stocks with the highest quality and growth projections from the Manifest universe.

You'll find a link to the current list in the Expected Returns column on our Homepage.

Public Da	shb	oard:	bivi	o do:	zen											
This list of 'top benchmarked a								om, 112	Lies are	Laintin	nunh					
California bea	and desired being process									fere some but						
Congramy	Sec. 1	theres	Price	Yeles	Tului	Growth	P.15	Tues.	Pin 36r	Sink.	-	-				
Design Street	1754	9.622	\$188.00	\$100	2.8%	18.2%	28.0	1.0%	10%		-	22.4%				
Structure	-	0.010	450.46	****	1.04	6.00	44.4	1.1%	+++	-	-	-				
Lifey and	44.0	1.04	407.47	\$1.57	7.8%	8.0%	11.0	4.8%			14					
Neutral Tandem	1000	8.67	110.71	8111	7.0%	2.05	18.0	1.75	-			11.00				
Surgial .	10718	8.812	5252.88	\$110	3.0%	25.2%	33.0	1.2%	114	38	16	\$2,27				
Bu Balanana	-	8.001	\$20.92	****	1.8%	10.00	29.4		-			-				
Harpenth	HOFT	+.333	\$24.45	8008	7.2%	8.0%	14.0	1.44	82%	10		-				
Carden	140	2.477	-		1.4%	100	14.0	1.74	=	-	-					
Column A	0.	1.342	\$72.H	\$120	7.1%	\$.2%	17.0	22%	100%			12.74				
OIL Incesiments	10010	8.509	420.44	4109	7.6%	11.2%	18.0	0.6%	100	- 67	-	14.8%				
Alaha Brea	*84		401.00	8111		14.5%	34.0	1.0%	104		-	-				
adjac	40	1.04	455.74	41.00	4.7%	14.1%	11.0	1.15	100		-	10.00				
7810-815 200	14100	1.412	1109.42	\$150	1.7%		14.4	1.0%	-	. 11		15.45				
Totals & Availage				81.412	100.34	11.0%	144.0	100		. 44	10.0	14.24				

Here's an example of this months list. You can see how their PAR compares to VFINX. You can also see they represent a variety of industries. All of these stocks would be interesting for you use as a starting point for further studies.

Our club activity for this month will be how you might start to delve deeper into an analysis of a stock.



Since an investment club is about learning to invest we suggest that the final part of your meeting be an educational session. This might sound like work but if you're interested in investing, it's fun to learn new things and try them out! We'll try and give you ideas for something brief and we'll also try and give you ideas for an activity you can do to help you understand the topic better. It always helps to really learn something if you do the homework and we hope you'll have fun working on the activity together!

I thought a good topic for this month might be to begin talk further about how to watch a stock once you've purchased it.



As usual, to start, I'd like to have everyone step back and refocus on why we do what we do.

The reason we study companies the way we do is because we are interested in investing

Not gambling



What does it mean to "follow a stock"?

It doesn't mean following it's price

It means following it's business fundamentals.

Example-ownership of small private store. You would pay attention to the business details (sales, profit). You would very rarely look at the value of your business to an outside investor. But a business with ever improving business fundamentals would be of higher value to an outside investor than one with more shaky fundamentals.

If you were an investor would you run out and purchase a local business just because they had a good month or a good quarter?

When we own stock, we own a business.

The reason we want to follow how a company's business is doing is because we want to make projections about it's future earnings.

Why do we want to do that?

Because we believe a stocks price growth follows it's earnings growth

Predict Future Earnings Why?

bivio

Stock price follows earnings



Predict future earnings

Future Stock Price

= P/E x Future Earnings

totic

Future stock price minus

current stock price

totic

Potential Return

bivio

The relationship between a stocks price and it's earnings is called it's P/E or

# Price to Earnings Ratio

Different factors affect a stock's P/E. They include the rate at which its earnings is growing and the consistency of its growth. Over time, a stock usually develops a "signature" P/E. While its price may fluctuate from day to day, its P/E tends to stay fairly centered around this signature value unless there is some major change in the way its business is performing.

If we make a judgment about a stocks signature P/E and we can predict future earnings we can predict

Future stock price

The difference between the future stock price we project and the current stock price allows us to calculate

Our potential return from our investment.



How do we predict future earnings?

Some would say it's a magic art.

We try and make it a little more scientific than that. To predict future earnings we use a math model. In our case this is just a fancy name for a couple of mathematical formulas. Using facts from financial statements and estimates of future changes that we call judgments, we can calculate what we expect earnings in the future to be.

We first calculate future sales. We do this by multiplying current trailing 12 month sales by the rate we anticipate sales will grow each year for the next 5 years. Future sales growth rate is our first Judgment item.

We then calculate future earnings by multiplying the future sales we just calculated by future profit margin. Future Profit margin is our second judgment item.

Finally, once we have calculated future earnings, we calculate the projected price of the stock by multiplying it by a projected future Price/Earnings ratio. The projected Average P/E is our third judgment item.

	Chipelo Merican Gell, In. Consolition Management d'Income Innovitation In Romanda, rocept per share deni	Dentstein		Lands and Inc. 5			
from			100	5 1602	1.100		
	interes and assortionizes shows represently factors?	$\cup$	1	Landson.	Louis Statis		
Fred because and packaging		141.877	100.207	141.616	20.00		
Later		104,790	41,788	218,807	198,916		
Googenity .		36,712	D.147	61,889	01.008		
Other specifies unto		12,848	41,842	96,546	84,708		
Depart and administrative represent		36.56	25.781	56,111	46.718		
Dependent and assertion on		81,878	15,187	31,787	-38,817		
Per-opening costs one on despend of assets	Profit Margin=	3,704	1.148	8,238	3.45		
			- Alter				
Tanal operating represent	Net Income/Revenue	10,00	111,114	160,212	\$44,781		
icone from operations	Net income/ Revenue	10.00	17,000	176,211	96,712		
Internet and other income			200		491		
laterate and other sugnate			12891		G28		
because faulture aucuses taxes		70,000	17.42#	114,740	HE TAD		
And and a second second			177,514		17.416		
Net automa			1.11.100	5 84,318	1 40.787		
Lating on dant		$\sim$					
Face V. C.		1.1.1	1.11	- 5 2.88	1.18		
Titlend		1 1.00	1.11	1 241	1 1.00		
Fighted prosp common dark intrinsibility							
las		16.072	15,874	81.428	11.825		
There		1.40	ILINE C	11.878	11,214		
		- 11,84	10.00	1.04	10.04		

The information we use to make judgments about future revenue growth and future profit margin comes from one of the financial reports a company produces each quarter. Appropriately, it is called a statement of operations or Statement of income. It tells us the amount of sales a company has had, the types of expenses it has had and how much of the sales it was able to turn into earnings.

At the top of the column of numbers on an income statement is Sales which is also called Revenue. Since this is the first number, you often hear it referred to as the top Line. When we compare sales from one period to another we can calculate sales growth. An income statement will usually show you the financial results from a different period that you can use to make comparisons with.

After the sales are listed all the costs to run the business. They are subtracted from sales to come up with the

Earnings which is also called the bottom Line. It is the part that the company gets to keep to reinvest in growing the business or to distribute to the owners of the business as a dividend. A stocks price usually grows in relationship to growth in earnings from one period to the next.

The Profit Margin is the relationship between the earnings and the sales. It tells you what percentage of total sales become earnings.

## Judgments 3 parameters

- Sales (revenue) growth rate over the next 5 years
- Average future net profit margin
- Average future P/E

bivia

We actually made judgments about the three parameters in our math model when we purchased a stock. By looking at historical information from income statements and historical stock prices we projected.

Sales growth rate-Average Net profit Margin Average P/E

They led us to a projected return for our investment. We decided that that projected return would add to the growth in our portfolio. That's why we made the purchase.

Following a stock means making a regular assessment of whether our judgments are still valid and whether we need to adjust the return we can expect the stock to add to our portfolio.

## Following a Stock

- Quarterly
  - 10-K
  - 10-Q's

bivio

We reassess our judgments whenever we are provided with new information about the state of a company's business. Usually, this will be quarterly. Each quarter publicly traded companies must provide a report which summarizes their financials. These reports are filed with the Securities and Exchange commission. There are strict rules for what and how the information in them needs to be presented. Management is required to disclose both positive and negative factors which may affect their future business results. A company will provide 1 annual report a year called a 10K and three quarterly reports called 10Q's. The income statement is one of the financial reports which is provided each quarter for a company.

#### How to Follow a Stock

- Quarterly Earnings Dates
- Compare reported results to judgments
   Assess information, modify judgments if necessary
- Update stock price
- Rerun math model
- Evaluate updated projected return within context of portfolio

bivio

To follow a stock, the first thing you should know is when these quarterly earnings reports will be available. You can make a reasonable guess at this by looking at the dates historical reports were filed.

Compare results from report with the current judgments you are using in your model to project future return

In the report, you'll find current and prior year data that you can use for calculating comparisons. There is also a section in all the reports called the Management Discussion and analysis. In this discussion, management is required to discuss any significant changes to the companies business. You should use this information to determine whether any of your purchase judgments need to be modified.

After you have determined whether your judgments are still valid, you will update your stock price to the current price and

Rerun your model with updated information. As I'll demonstrate, you can use a simple spreadsheet or easily do the calculations using a calculator.

Once you've updated your projected rate of return, you should evaluate how that affects the overall projected return from your portfolio. If the growth potential for a stock has decreased, it might be a good candidate to consider replacing.

## Where to Get Information



# Example-Chipotle (CMG) • Our Buy Judgments 2/22/2010 - Projected Sales Growth 16.3% - Projected Net Margin 7.5% - Projected Average P/E 24.5 – Purchase Price - \$104.39 - Projected Annualized Return - 11.5% bivio Most Recent Quarterly Earnings Report – June 2010 bivia Projected Sales Growth-16.3% · Results from Latest Quarter - Comparative Data on Income Statement <u>http://www.sec.gov/edgar/searchedgar/</u> companysearch.html bivio

We'll go through an example of this process next but first I want to let you know where you can find the information you'll need to update your judgments. You can find the quarterly reports posted at the SEC website. Here is a link.

You can also usually find the reports posted on the Company website in their Investor Relations section. In addition, each quarter the company will have a conference call which you can listen to live or via a posted recording.

You can see how your average P/E judgment compares to current and historical levels using a graph at bigcharts.com

You can compare your judgments with Analysts judgments at sites like ManifestInvesting, Yahoo Finance, Morningstar.com and Valueline

Here is an example of the process of following a stock for a stock which my model club owns, Chipotle Mexican Grill.

The first thing we want to do is see how the results of the current quarter compare to our judgments. Go to SEC website, demo how to find report. Show report and income statement.



So the obvious question is, is our projection too conservative? Should we increase it?

We need to look at the factors that might affect future sales growth. For Chipotle, they include things like,:

There are several sections in the 10Q and 10-K where management actually presents their view on the factors which are critical to their business and to increasing their sales. They are required to discuss anything that might have a material impact on their future results.

Two of the main sections you should look for are the section called

Management Discussion and Analysis

And the section called "Risk Factors"

Show the section in the actual document. Page 7,8 discuss revenue.



From the material presented, it does not appear there is any significant change in the way growth will be occurring so we feel comfortable staying with our projection of 16.3%

Show where numbers came from on Income Statement. The expenses and charges that the company is incurring to get from net sales to net earnings is where you can truly take a look at how the company business is doing.

The things that will affect the net margin are things that will show up as income or expenses on the income statement. They include things like:

Go to Notes to Financial statements-page 8, They mention several things which might eventually lead to slightly increased expenses.



# Conclusion

 Projected Average P/E Probably still good judgment

<u>bivio</u>



Our projection is lower than the current quarter results but it appears appropriate given the potential for some increases in their expenses.

This is a graph of historical P/E's for Chipotle going back to 2006. You can see where its signature P/E came down pretty significantly starting in 2008. While conservative, our projection of 24.5 seems reasonable based on the values for the last 2 years

So what is our projected return given today's price?



#### Remember

Study how the company's business is doing, not its stock price.

bivia

#### Deckers Outdoor

- Follow up from last month
  - <u>Club Activity Answers</u>

<u>bivio</u>



So what is our projected return given today's price?

Just to reiterate, what did we just do to keep track of our stock?

bivio

Club Activity Becoming Comfortable with Income Statements Colgate (CL)

bivia

This months Club activity has you spending some time with a real income statement. Since so much rides on the Earnings per share numbers which are reported each quarter, it is good to have a good feel for how your company makes sales and the types of expenses they incur as they conduct business. Looking at the changes in expenses on the income statement and the reasons for the changes helps you determine whether your company is operating it's business as well as you expected when you purchased it or you need to revise your judgments on Revenue growth or Net margin.

According to Manifest Investing, this might be an interesting company to study.

Dashboard: Invi	-										4/2019	
Company	Symbol	Shares	-	Value	Total	Growth	9/6	Trail Trail	-	Stab.	QRY	PAR
Dirayar Dévorton	275.4		\$188.00	\$105	7.2%		23.0	1.0%		94	84.5	22.4%
Dryleer	278.	2.012	\$20.43	8121	7.2%		25.0	8.7%		97		18.0%
Life BI	LAY		\$37.17	1107	7.44	9.1%	11.0	4.6%				17.8%
beytral Tandett	710276	8.67	812.91	8111	7.9%	8.4%	28.0	0.0%	\$5%b	3.3	73.8	12,490
Entuitive Surgical	128.0	0.372	\$292.88	8008	7.7%	20.2%	33.0	2.2%	24%	38	76.7	17.3%
Bio Aeference Lalle*	8415	5-261	621-82	\$115	7.4%	19.9%	25.6	1.0%	- 12%	- 94	43.4	17.0%
Manager	HOFT	4.393	\$24.42	\$104	7.5%	8.0%	24.0	1.4%	92%	90		24.4%
Darden	041	1.477	143.42	8128	7.4%	9.4%	14.0	1.7%	\$7%	- 16	83.7	13.000
Colgate <sup>1</sup> Palmuline	0.	1.362	\$73.86	\$100	7.1%	6.2%	17.0	2.1%	100%	**	98.4	13.1%
<b>BEI Investmente</b>	REFE	3.301	\$22.48	4109	7.4%	11.2%	18.0	2.4%	81%	47	83.8	14.0%
Adulta Bros	-	3.264	\$21.23	8111	7.9%	14.0%	26.0	2.3%	\$2%		88.5	24.8%
AFLAC	APL	3.29	\$53.74	\$123	6.7%	14.1%	11.0	2.1%	72%	47	84.4	13.3%
tanguard 500	17355	3.014	\$105.00	\$120	7.7%	5.3%	14.6	1.7%	88%	75	67.9	10.6%
Totals & Average				\$1,412	100.0%	11.8%	18.5	1.4%	13%	82	81.3	18.1%
ia												

### **Objectives of Activity**

- 1. Learn to make your own judgments
- 2. Become more comfortable analyzing a company's business using information from it's quarterly filings.
- Give your club something to do that everyone can participate in and contribute to.

bivio

There are 3 objectives to doing this activity.

First, it's a chance to practice making your own judgments. You won't learn if you don't try!

Second, it's a chance to see where you can get lots of great information for free. Over the years, the SEC has been increasing the amount of information that company management must divulge in their financial reports. You can find a lot of interesting stuff if you take a look at them. Company management is required to be candid and to spell out both positive and negative information about their company's business prospects. Some of the information will be confusing. You're learning so its fine to skip over what you don't really understand or to bring up questions about things you'd like to understand better. However you will still find there's a lot that's easy to read and that you will find useful.

Don't confuse what is in the filing with the typical "Management Letter To Shareholders" that you find first in an annual report. They tend to be a bit more vague. There are more facts in the Management Discussion and Analysis.

Third, it will be something fun and easy that everyone in your club can participate in and contribute to. Many of you mentioned that you have a problem in your club's getting everyone motivated to work on things. I think that if you try, you will have fun working through this exercise together and discussing how this particular business makes money now and how it plans to make money in the future.

Here's what you're going to do. You're going to go to a couple of free websites to get data and even venture into looking at an actual quarterly filing.

Club Activity

www.bivio.com/clubmm

bivio





Thursday, November 4 8:30PM EDT Register at www.bivio.com/club\_cafe

bivia

Following a stock doesn't mean following it's price.

It means following how it's business is doing.

If you owned a store on main street in your town you wouldn't pay attention to the value of your business each month, you would pay attention to your sales, your expenses and your net earnings.